

Comparisons of Job Characteristics

Focus Occupation: Paralegals and Legal Assistants (23-2011)

Associated Occupation: Law Clerks (23-2092)

[Compare Knowledge](#)

[Compare Skills](#)

[Compare Abilities](#)

[Compare Detailed Work Activities](#)

[Compare Tools and Technologies](#)

<<	Focus occupation element is much lower
<	Focus occupation element is lower
0	Focus occupation element is at a similar level
>	Focus occupation element is at a higher level
>>	Focus occupation element is at a much higher level

Knowledge

Similarity of Focus Occupation to Associated Occupation: 96

Focus Occupation: Paralegals and Legal Assistants (23-2011)

Associated Occupation: Law Clerks (23-2092)

Associated Occupation's Key Knowledge Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating		Evaluation of Focus Occupation
Law and Government	5.9	17.2	17.0	0	Current knowledge level may be sufficient
English Language	11.2	16.3	18.4	>	Current knowledge level is likely sufficient
Clerical	7.3	15.5	17.5	>	Current knowledge level is likely sufficient
Customer and Personal Service	11.3	11.5	9.3	<	Expanded education and/or training may be required

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Skills

Similarity of Focus Occupation to Associated Occupation: 95

Focus Occupation: Paralegals and Legal Assistants (23-2011)

Associated Occupation: Law Clerks (23-2092)

Associated Occupation's Key Skills Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating		Evaluation of Focus Occupation
Reading Comprehension	10.7	17.0	12.4	<<	Extensive development of skills in this area may be required
Critical Thinking	10.8	15.8	9.6	<<	Extensive development of skills in this area may be required
Active Listening	11.0	14.4	12.2	<	A higher skill level may be required
Writing	9.2	13.4	11.8	<	A higher skill level may be required
Active Learning	8.7	11.2	8.4	<<	Extensive development of skills in this area may be required

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Abilities

Similarity of Focus Occupation to Associated Occupation: 98

Focus Occupation: Paralegals and Legal Assistants (23-2011)

Associated Occupation: Law Clerks (23-2092)

Associated Occupation's Key Abilities Elements	Average Rating, All Occupations	Associated Occupation's Rating	Focus Occupation's Rating	Evaluation of Focus Occupation	
Written Comprehension	11.0	16.4	14.4	<	Some improvement in abilities may be required
Near Vision	11.1	15.9	12.8	<	Some improvement in abilities may be required
Oral Comprehension	12.5	15.1	14.4	0	Current ability level may be sufficient
Written Expression	9.8	14.9	13.0	<	Some improvement in abilities may be required
Inductive Reasoning	10.2	13.2	9.6	<<	Extensive improvement in abilities may be required
Information Ordering	9.9	11.5	10.3	<	Some improvement in abilities may be required
Category Flexibility	9.0	10.7	10.5	0	Current ability level may be sufficient
Memorization	5.6	7.6	6.7	<	Some improvement in abilities may be required

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Activities that Both Occupations Have in Common

Similarity of Focus Occupation to Associated Occupation: 99

Focus Occupation: Paralegals and Legal Assistants (23-2011)

Associated Occupation: Law Clerks (23-2092)

Work Activities	Exclusivity of Activity
Analyze existing evidence or facts	69
Analyze legal questions	85
Appraise, evaluate, or inventory real property or equipment	92
Assist with legal research	95
Communicate technical information	4
Compile evidence for court actions	78
Conduct legal research	89
Direct serving of legal documents	89
Examine data against legal precedents	92
File documents in court	81
Follow rules of evidence procedures in legal setting	84
Maintain records, reports, or files	5
Mediate or arbitrate disputes	87
Organize legal information or records	80
Organize reference materials	82
Search legal records	85
Use knowledge of legal procedural rules	85

Use oral or written communication techniques	1
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Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Tools and Technologies that Both Occupations Have in Common

Similarity of Focus
Occupation to Associated
Occupation: n/a

Focus Occupation: Paralegals and Legal Assistants (23-2011)

Associated Occupation: Law Clerks (23-2092)

Tools and Technologies

Exclusivity

Tools and technology data is unavailable for one or both occupations.

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.